



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, August 14, 2018, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

---

### I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:05AM on August 14, 2018 by Chair of the Board, Michael Pipe.

### II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Solicitor, Elizabeth Dupuis; and Executive Assistant, Natalie Bird.

Representatives from the news media included Vincent Corso.

County personnel present included Karri Hull, Chuck Witmer, Julia Sprinkle, Vicki Keith, Leah Raker, Bryan Sampsel, Natalie Corman, Dale Neff, Bob Jacobs, Tom Martin, and Tom Backenstoe.

Guests present included Anna Childe, Ben Haagen, and LeDon Yong.

CNET staff were present.

### III. PUBLIC COMMENT

### IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, July 31, 2018 Board of Commissioners' meeting.

### V. CHECK RUN

Commissioner Higgins reported the check of the week was to West Penn Power in the amount of \$1,986.17. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$468,326.20 dated August 10, 2018.

### VI. PROCLAMATION

Proclamation 23 of 2018 – Commissioner Pipe welcomed Ben Haagen, President of the Grange Fair Committee, and LeDon Young to announce the 144<sup>th</sup> Grange Fair that celebrates agriculture and tourism. The Opening Ceremony will be held this Friday, August 17 at 7:00 PM. LeDon reported that the 2018 budget is \$2.9 million with a \$16.2 million projected economic impact on Centre County. She went on to include that the

Grange Fair is a year round facility, one of the premier equine facilities on the Mid-Atlantic. This year the Central Pennsylvania Institute of Science and Technology is bringing a dental screening unit that can do what is required for children going to school and the lions club will perform sight screenings. The Grange Fair is family and friend oriented. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to proclaim August 17-25, 2018 as Grange Fair Days in Centre County.

#### VII. INVITATION FOR BIDS

Capital Projects – Controller Chuck Witmer and Anna Childe of Weber Murphy Fox were present to open Bids for the IFB – Courthouse Administration Office Suite Renovation. Bids were due on Friday, August 10 at 4:00 PM and were received from the following contractors – Dept. 971.

Electrical	Original	Bid Security
Miller Electric, LTD	\$18,500	x

General Construction	Bid	Alternate	Bid Security
John Searly Construction, Inc.	\$56,893.00	\$5,540.00	x
J.C. Orr & Son, Inc.	\$79,200.00	\$1,200.00	x
Bryer Tech, LLC	\$58,425.00	\$4,875.00	x

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table IFB – Courthouse Administration Office Suite Renovation until August 21 for review.

#### VIII. ADMINISTRATOR'S REPORT

Margaret Gray reported that bids for the Sheriff's Office Roof Replacement are due by 4:00 PM on Friday, August 17, 2018. Bids will be opened at the Board of Commissioner's Meeting on Tuesday, August 24, 2018.

#### IX. ABC Appointment/Re-Appointments/Term Expirations

*The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.*

ABC	Name	Action	Term
SEDA COG Natural Gas Cooperative	Ray Hankinson	Appointment	
Central Pennsylvania Community Action Board	Deanna Behring to fill the unexpired term of Dorothy Blair	Appointment	8/14/2018 – 12/31/2019

Housing Authority	Darlene Hoy	Re-Appointment	10/1/2018 – 9/30/2023
-------------------	-------------	----------------	--------------------------

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the ABC appointments and re-appointment.

X. CONTRACTS

- A. Criminal Justice Planning – Karri Hull presented a contract renewal with Treatment Research Institute for the DUI Risk and Needs Triage (RANT) software. The DUI RANT assessment will be performed on all individuals being considered for the DUI court program. The contract total is \$1,100 for the period of May 12, 2018 through May 31, 2019. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Treatment Research Institute to next week's Consent Agenda – Dept. 303.
- B. Emergency Communications
  - i. Resolution 13 of 2018 – Dale Neff presented the resolution supporting a joint grant application with the counties of Bedford, Blair, Cambria, Fulton, Huntingdon, and Somerset to the Pennsylvania Emergency Management Agency (PEMA) seeking \$4,968,843.01. Centre County will be allocated \$1,516,002.05 to be used to augment and replace technology to improve 9-1-1 call handling services. Commissioner Pipe asked that if Huntingdon County were the grant applicant, how would Centre County make changes? Dale said the County would deal directly with Pennsylvania Emergency Management Agency (PEMA) as each county will handle funds individually. Commissioner Dershem asked what the benefit is of a consortium and Dale reported that surcharge monies are no longer available to support individual silos. PEMA is regionalizing 9-1-1 and several counties are sharing resources. When asked by Commissioner Pipe if monies will help reduce the General Fund, Dale said this would not affect the \$2.4 million, as these are separate monies. The 9-1-1 system is six years old and needs to be refreshed and replaced. The \$600,000 refresh will be funded by this grant application, not the general fund. Commissioner Dershem asked if this is part of the disbursement determined by the surcharge formula and Dale said this is separate funding set aside for grant applications. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Resolution 13 of 2018 to next – Dept. 354.
  - ii. Dale reviewed the contract with Allstate Towers, Inc. for the painting of the Rhoades II 9-1-1 tower in Boggs Township. This contract was awarded as a result of the IFB – Tower Painting Project. The contract total is \$39,450 and will commence on the effective date through October 12, 2018. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the contract with Allstate Towers, Inc. – Dept. 354

C. Probation – Tom Backenstoe reviewed submission of the financial statement of funds expended for improved adult probation services (Grant in Aid and Supervision Funds) during the period of July 1, 2017 through June 30, 2018 to the Pennsylvania Board of Probation and Parole. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the submission of the financial statement to the PBPP to next week's Consent Agenda – Dept. 301.

D. Human Services

i. Adult Services – Faith Ryan and Karri Hull presented a competitive grant application to the Pennsylvania Housing Finance Agency (PHFA) for the Home4Good program. PHFA and the Federal Home Loan Bank of Pittsburgh fund this grant for the creation of the proposed reentry case management program. This grant would allow for the creation of a fourth position under Adult Services to provide long-term case management for current inmates that are identified as having a housing need. This program would be available to county residents; 40-50% at the correctional facility are out of County inmates. Karri explained that the Reentry Coordinator position would help maintain housing, employment, and treatment services to help them not return to the correctional facility. The position would be a grant funded County employee with a one-year commitment. Commissioner Pipe added that keeping an inmate costs \$22,000 per year on the low end. If this position can keep several individuals from returning to the correctional facility, it will fund itself. Commissioner Dershem state his only concern with the position is how the County will measure success and Faith explained that the County is required to use the HMIS system that has three performance measures: long-term intensive case management, rental assistance for up to 10 people, establishing housing relationships. The program total is \$60,000 which is State funded as follows: PHFA \$40,000 and Human Service Block Grant \$20,000. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the grant application to PHFA to next week's Consent Agenda – Dept. 501.

ii. Children & Youth Services

Julia Sprinkle, Vicki Keith, and Leah Raker provided a report on the following items.

1. Quarterly reports for Fiscal Year July 1, 2017 through June 30, 2018 in the amount of \$10,452,402, which is funded as follows: State \$6,471,435; Federal \$1,928,250; County \$1,862,034 – Dept. 511.
2. Fiscal Year 2019-2020 Children and Youth Needs Based Plan and budget estimate. The Child Welfare Information System (CWIS) will expand to full case reporting which will increase data entry, which will

add the need for an additional full time clerical person. The State changed the caseload ratios from one caseworker per thirty families to one caseworker per ten families and one supervisor per five caseworker to one supervisor per for workers. Julia anticipates the need for two additional caseworkers and one supervisor to be in compliance for the expected changes. Centre County was one of nine counties selected to participate in the Federal Child Family Services Review. The department found that they need to strengthen caseworker ability to engage families. Placement rates continue to remain low and they were able to establish permanency for 17 children, 14 were adoptions and three legal guardianship – Dept. 511.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the FY 2017-2018 Quarterly Reports and 2019-2020 Needs Based Plan.

3. Contract renewal with Concern to provide foster care/residential services for dependent/delinquent youth. The contract total is \$23,250, which is funded as follows: State \$18,600 and County \$4,650 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
4. Contract with Child to Family Connections to provide foster care services for dependent/delinquent youth. The contract total is \$200, which is funded as follows: State \$160 and County \$40 for the period of July 1, 2017 through June 30, 2018 – Dept. 511.
5. Contract with the YMCA of Centre County – Penns Valley to provide childcare services. The contract total is \$400, which is funded as follows: State \$320 and County \$80 for the period of June 1, 2018 through June 30, 2018 – Dept. 511.
6. Contract renewal with the YMCA of Centre County – Penns Valley to provide childcare services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
7. Contract renewal with the YMCA of Centre County – Bellefonte to provide childcare services. The contract total is \$2,000, which is funded as follows: State \$1,600 and County \$400 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

8. Contract with Peggy Nadenichek, M. Ed to provide counseling services. The contract total is \$360, which is funded as follows: State \$288 and County \$72 for the period of May 1, 2018 through June 30, 2018 – Dept. 511.
9. Contract renewal with Peggy Nadenichek, M. Ed to provide counseling services. The contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
10. Contract renewal with A Mindful Village to provide counselling services. The Contract total is \$1,000, which is funded as follows: State \$800 and County \$200 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
11. Contract renewal with Wardell and Associates, Inc. to provide independent living, reunification, family service aid, and in home services for dependent/delinquent youth. The contract total is \$2,440,092, which is funded as follows: Federal \$325,575; State \$1,699,472; and County \$415,045 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.
12. Contract renewal with Centre County Women's Resource Center to provide CAPP (violence and abuse program) services. The contract total is \$4,900, which is funded as follows: State \$3,920 and County \$980 for the period of July 1, 2018 through June 30, 2019 – Dept. 511.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contracts 3-12 to next week's Consent Agenda.

iii. MH/ID/EI – D&A

The Board welcomed Natalie Corman who is the newly appointed Director of MH/ID/EI – D&A and Human Services Administrator. Natalie reviewed the following contract renewals:

1. Contract renewal with Roxbury Treatment Center to provide drug and alcohol services including non-hospital detoxification, non-hospital inpatient rehabilitation, and non-hospital inpatient rehabilitation co-occurring. The contract total is estimated at \$5,000 which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
2. Contract renewal with Gaudenzia of Erie, Inc. to provide drug and alcohol services that include non-hospital detoxification, non-hospital

rehabilitation, and halfway house services. The contract total is estimated at \$5,000, which is State funded for the period of July 1, 2018 through June 30, 2019 – Dept. 562.

3. Contract renewal with Community Services Group to provide mental health services that include facility based and community based psychiatric rehabilitation, community residential rehabilitation, and outpatient (psychiatric evaluation, tele-psychiatric services, individual and group psychotherapy). The contract total is \$496,759, which is funded as follows: State \$473,858 and County \$22,901 for the period of July 1, 2018 through June 20, 2019 – Dept. 561.
4. Contract renewal with Epic Health Services for the provision of shift nursing and family aide services for intellectual disability. The contract total is \$3,500, which is funded as follows: State \$3,339 and County \$161 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
5. Contract renewal with Penn State Psychological Clinic to provide mental health services including outpatient (psychiatric evaluation/medication review, individual psychotherapy, and psychological testing) and community services (in school and Centre County Correctional Facility). The contract total is \$27,500, which is funded as follows: State \$26,232 and County \$1,268 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add items 1-5 to next week's Consent Agenda.

Natalie noted a change under the Consent Agenda, the grant application to the Department of Housing and Urban Development has increase to \$197,536.

- E. Sheriff – Bryan Sampsel reviewed a Memorandum of Understanding (MOU) with Pennsylvania State University to provide law enforcement services for special events held by or on behalf of the University on University-owned premises for the period of August 14, 2018 through August 13, 2023. The MOU is for special events, which offers more opportunity than just football games, it also allows the County to submit rates yearly to reflect true costs. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the MOU with Penn State University – Dept. 211.
- F. Commissioners
  - i. Margaret Gray requested the disbursal of funds to the Chamber of Business and Industry of Centre County (CBICC) for economic development initiatives in the budgeted amount of \$100,000 for the year 2018.

Commissioner Dershem requested that other disbursements for economic organizations be reviewed in the same manner as the County provided to other organizations such as Moshannon Valley and Bellefonte Intervale. Commissioner Pipe agreed that we should standardize disbursements and consider requesting an audit or report of how that money is spent. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the disbursement to the CBICC – Dept. 111.

- ii. Bob Jacobs reviewed a contract with cb3 Solutions, LLC to perform a waste load study at the Centre County Correctional Facility. The County is being charged additional fees for overloads to phosphorus and expended solids. This study will identify problems to reduce loads, pollutants, and additional costs. Margaret was able to work with the Bellefonte Borough and Bellefonte Water Authority to allow a 60-day period to come up with a solution to this problem. She added that this is a collaborative effort by the Department of Planning and Community Development, Centre County Correctional Facility, and Facilities Management to address the situation as quickly as possible. The contract rate is \$105.00 per hour for Engineer services, \$66.00 per hour for technician services, and \$45.00 per hour for administrative services. Total cost of the study is estimated at \$1,453.50. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the contract with cb3 Solutions, LLC – Dept. 333.

Margaret presented the following contracts that were awarded as a result of the IFB – Equipment Storage Building. She asked that the Board the contract with Shamrock Electric & Security Systems, Inc. be taken off the agenda and tabled. Betsy Dupuis joined Margaret and reported that Shamrock Electric provided a written notice of withdrawal to Architect Robert Hoffman. The second bidder for the electrical contract is Allied Mechanical & Electrical, which is an additional \$19,640. Commissioner Dershem stated he is comfortable moving forward with the next bidder. It was the consensus of the Board to give Bob Hoffman authority to talk to the next bidder and come back next week with a contract.

- iii. Contract with J. C. Orr and Son, Inc. for General Construction as a result of the IFB – Equipment Storage Building. The contract total is \$541,001 for the period of signing of the Notice to Proceed (August 14) to February 26, 2019 – Dept. 971.
- iv. Contract with Joseph C. Hazel, Inc. for Mechanical Plumbing Construction as a result of the IFB – Equipment Storage Building. The contract total is \$73,782 for the period of signing of the Notice to Proceed (August 14) to February 26, 2019 – Dept. 971.



- v. Contract with Allied Mechanical & Electrical for Mechanical HVAC Construction as a result of the IFB – Equipment Storage Building. The contract total is \$41,800 for the period of signing of the Notice to Proceed (August 14) to February 26, 2019 – Dept. 971
- vi. Contract with Shamrock Electric & Security Systems, Inc. for Electrical Construction as a result of the IFB – Equipment Storage Building. The contract total is \$43,100 for the period of signing of the Notice to Proceed (August 14) to February 26, 2019 – Dept. 971.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board acknowledged receipt of a withdrawal notice from Shamrock Electric and Security Systems and direct staff to begin negotiations with the second lowest bidder. The pre-construction meeting is Thursday and Allied will already be in attendance for the HVAC Construction contract.

#### XI. CONSENT AGENDA

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table item A – Contract renewal with Comcast.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve items B-C with an adjustment to the grant total for item C. i. 1.

- A. MIS/RBA - Contract renewal with Comcast to provide internet services. The contract total is \$2,577.25 per month plus fees for a thirty-six month term, October 4, 2018 through October 3, 2021, a contract total of \$92,781 plus fees. The agreement included an amendment for an automatic renewal for one-month periods upon expiration of the service term – Dept. 142.
- B. Planning – Contract amendment to the agreement with Pashek + MTR, Ltd. for a no cost extension to complete the Bellefonte to Milesburg Trail Feasibility Study. The contract extension is for the period of June 30, 2018 through December 31, 2018 – Dept. 151.
- C. Human Services
  - i. Adult Services
    - 1. Submission of a grant application to the Department of Housing and Urban Development (HUD) for the Rapid Re-Housing Program. The grant total is \$197,536 for the period of October 1, 2019 through September 30, 2020 – Dept. 501.
    - 2. Memorandum of Understanding between: Centre County, Housing Transitions, and Self Determination Housing Project – Regional Housing Coordinator to form the Local Referral Network for Centre

County 811 – Dept. 501.

3. Memorandum of Understanding between: Centre County, SAM, Inc. - Northwestern Human Services, and Self Determination Housing Project – Regional Housing Coordinator to form the Local Referral Network for Centre County 811 – Dept. 501.

ii. Aging

1. Contract renewal with MidPenn Legal Services to provide legal assistance, which consists of advice, education, counseling and client representations to persons age 60 and older with social and economic need, as determined by the Office of Aging. The contract total is \$7,565 for the period of July 1, 2018 through June 30, 2019 – Dept. 521.
2. Contract Renewal with Sunny Days Adult Living Center to provide alternative choice of care at a rate of \$40 per day and \$20 per half day for the period of July 1, 2018 through June 30, 2021. Estimated total is \$8,000 per year – Dept. 521.

iii. MH/ID/EI – D&A

1. Addendum No. 1 with Kimberly Rimmey to allow for funds for the provision of additional Community Mental Health Services for children in the amount of \$790 increasing the contract maximum from \$27,500 to \$28,290. The contract is funded as follows: State \$26,986 and County Match \$1,304 for the period July 1, 2017 to June 30, 2018 – Dept. 561.
2. Contract renewal with J. S. Transport to provide emergency transportation services. The contract total is \$25,000, which is funded as follows: State \$23,848 and County \$1,152 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
3. Contract renewal with Colleen Heim to provide services that include drug and alcohol consultation, training, and presentations. The contract total is \$2,500, which is funded as follows: State \$2,385 and County \$115 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
4. Contract renewal with the Centre County Youth Service Bureau to provide mental health services that include housing support (de-clutter), family support (children/adolescent respite), and mental health community services (SAP, CASSP, and family group decision making). The contract total is \$77,386, which is funded as follows:

State \$73,819 and County \$3,567 for the period of July 1, 2018 to June 30, 2019 – Dept. 561.

- iv. Transportation – Medical Assistance Transportation Program (MATP) fourth quarter report for fiscal year 2017-2018 – Dept. 531.

XII. DISCUSSION ITEMS

XIII. RECOGNITION

XIV. C-NET REQUESTS

XV. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

Commissioner Dershem reported there are 107,698 registered voters in Centre County. The precinct of the week is #4 Bellefonte South East with 842 registered voters. In the primary election, 196 ballots were cast for 23.28% voter turnout.

B. Announcements

Commissioner Dershem gave a shout out to viewer Shirley and thanked her for watching diligently.

XVI. EXECUTIVE SESSION REPORT

Margaret reported that the Board would meet in executive session following this meeting.

XVII. PUBLIC MEETING SCHEDULE

Tuesday, August 14, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, August 16, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, August 21, 2018

BOC Meeting – 10:00 AM - Room 146WB

Employee Benefit Trust – 11:00 AM – Room 146WB

Thursday, August 23, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XVIII. BID / PROPOSAL SCHEDULE

Tuesday, August 14, 2018

Bid Opening: IFB – Courthouse Administration Office Suite Renovation

Friday, August 17, 2018

Bids Due: IFB – Sheriff's Office Roof Replacement

Tuesday, August 21, 2018

Bid Opening: IFB – Sheriff's Office Roof Replacement

Friday, August 24, 2018

Responses Due: RFQ – Professional Auditing Services

Tuesday, August 28, 2018

Responses Opening: RFQ – Professional Auditing Services

XIX. ELECTION ANNOUNCEMENTS

Wednesday, August 8, 2018

Last day for withdrawal by candidates nominated by nomination papers.

XX. QUESTIONS FROM THE PRESS

- XXI. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to move into executive session at 11:30 AM. Executive session was adjourned at 12:36 PM.

ATTEST:

---

Margaret N. Gray  
Administrator